

Feedback & Improvement Sheet – Interim Document

Supervisor/2nd Marker: (delete as needed)	Student Name:	Project Title:
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Tick the prompts and use these in deciding a **mark** (a percentage range, eg. 61-64) for each category in the rightmost column.
The percentage range should be as small as possible, and never more than 5%.

bad fail (<30)
 fail (30-39)
 3rd (40-49)
 2ii (50-59)
 2i (60-69)
 1st (70-79)
 good 1st (>80)

Limited progress									Progress exceeds expectation	Progress:
Tick in which ways progress is made evident (several ticks possible): .. Survey on a background topic .. Description of a tool / library / etc .. Discussion of a running prototype .. Others (please give some details)										
What went well : How to improve:										

Limited progress assessment									Detailed progress assessment	Project Management:
Limited assessment of change in risk									Detailed assessment of change in risk	
Limited revised work-schedule									Measurable revised work-schedule with time for reflection	
No revised risk-analysis									Comprehensive revised risk-analysis including mitigation	

What went well : How to improve:										
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Poorly organised report									Sensibly organised subdivided material	Quality of presentation:
Inadequate style / grammar									Flawless grammar	
Poor referencing / tables / diagrams									Relevant, clearly presented, valid material	

What went well : How to improve:										
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General comments: (eg, weak/strong points, justification of final mark in relation to above categories)										
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Overall mark: (should be a combination of marks above; explain your combination here)										%
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Signature and Date:										
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